



# Quick Checklist for School Moves

## From the Parent/Guardian:

- Student's Birth Certificate
- Student's Social Security Number
- Student's Health Record (Immunization, etc.)
- Legal Documents as Needed
- Proof of Residency/Military Orders

## School Information:

- Address, Phone Numbers, Other Contact Information
- Course Description Book/Grading Scale (if available for 6th grade and above)
- Copy of the Cover of Each Textbook or the Title Page
- School Profile/Handbook
- School Web Page (URL)
- Other: \_\_\_\_\_

## School Records:

- Hand-carried cumulative records
- Current Schedule
- Report Cards
- Withdrawal Grades or Progress Reports
- Test Scores (Standardized or Special Program Testing, etc.)
- Other: \_\_\_\_\_

## Special Programs' Records as Appropriate:

- Individual Education Plan (IEP)/Individual Accommodation Plan (504)/Gifted Program Description
- English as a Second Language (ESL) or Bilingual Education
- At-Risk or Other Action Plans for Classroom Modifications
- Other: \_\_\_\_\_

## Other Documents and Examples:

- Writing Samples and Other Work Examples
- Activities Records (co/extracurricular)
- Community Service or Service Learning
- Other Work or Performance Examples
- Academic Recognitions and Competition Participation
- Other: \_\_\_\_\_

## Additional Resources:

To understand your rights and what to expect from your receiving school, check out the Military Interstate Children's Compact Commission:

[mic3.net](http://mic3.net)

SchoolQuest™ is a free, interactive tool designed to support highly mobile parents and students with making the best choices before, during, and after a transition. Track your students' academic progress and keep copies of records easily accessible with SchoolQuest:

[Schoolquest.MilitaryChild.org](http://Schoolquest.MilitaryChild.org)